

URGENT

F.No. 30-224/Stores/LHMC/ME-Idle/2019/1294
भारत सरकार

Government of India

स्वास्थ्य सेवा महानिदेशालय

Directorate General of Health Services

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

Ministry of Health & Family Welfare

लेडी हार्डिंग मेडिकल कॉलेज एवं श्रीमती सुचेता कृपलानी अस्पताल

Lady Hardinge Medical College & Smt. Sucheta Kriplani Hospital

शहीद भगत सिंह मार्ग, नई दिल्ली - ११०००१

Shaheed Bhagat Singh Marg, New Delhi-110001

१५ नवंबर २०१९ / 15 November 2019

भंडार अनुभाग/Stores Section

OFFICE MEMORANDUM

Subject: Facts finding committee on equipment not in use in Central Government Hospitals.

A facts finding committee has been constituted vide MoHFW order no. A 28015/31/2019-H-I (FTS-3209369) dated 05-11-2019 as under;

1. Smt. Vijaya Srivastava, IAS (Retired), Former Special Secretary & FA (Ministry of Health & Family welfare) – Chairperson;
2. Dr. A.K. Gadpayle, Principal Consultant, Dte. GHS-Member;
3. Dr. R.K. Srivastava, Ex-MS, SJH – Member;
4. Dr. Jagdish Chandra, Ex-Director, LHMC – Member;
5. Dr. V.K. Tiwari, Ex-MS, Dr. RLMH – Member
6. Shri Nirmal Kumar Bhagat, Director (H) – Member - Secretary

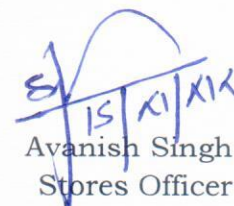
The Terms of References of the committee are as under;

- i. Stock taking of all the equipment of the 3 Hospitals i.e. VMMC & Safdarjung Hospital, ABVIMS & Dr. RML Hospital and LHMC & Associated Hospitals (Smt. Sucheta Kriplani Hospital and Kalawati Saran Children's Hospital).
- ii. To examine the practice of procurement of different equipment and identifying lacunae therein and to suggest improvements in the procurement process.
- iii. To examine the practice of annual maintenance contracts in respect of different equipment and identifying lacunae therein and to suggest improvements with special reference to expediting the process of repair in the minimum possible time.
- iv. To examine the necessity of condemnation of obsolete equipment and if so, identify such equipment for the purpose.
- v. The deliverables expected from the Committee would be as follows:-
 - a. Up-to-date lists of equipment in respect of each of the aforesaid hospitals.

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- b. Up-to-date lists of non-functional equipment in each of the aforesaid hospitals.
- c. List of those equipment which are ripe for condemnation/disposal along with the book value of each equipment.
- d. Revising/Devising Standard Operating procedure to be followed for procurement, for executing Annual Maintenance Contracts and for disposal of obsolete/faulty equipment, specific to medical sector and in Indian scenario.
- e. Examine existing Standard Operating procedure for procurement, AMC and disposal of equipment.

The committee is expected to submit its report within 2 months and the inspection of the hospitals has been scheduled from the 3rd week of November 2019 as per convenience. All the departments of LHMC & Smt. S. K. Hospital, New Delhi are hereby required to maintain all the documents, files & record as per deliverables for the committee. The departments will be directly responsible for noncompliance of the above directions.


Avanish Singh
Stores Officer

LHMC & SSK Hospital, New Delhi

Distribution;

1. All Heads of Departments/ Unit In-charge (with request to circulate this OM among all Faculty/Staff under them)
2. Chief Medical Officer A/E (with request to circulate this OM among all Faculty/Staff under A/E)
3. Chief Nursing Officer (with request to circulate the OM among Nursing Staff)

Copy for Information:

1. Director, LHMC
2. Addl. M. S. (Stores) LHMC
3. LHMC Website